

Revised UFSC Constitution

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## FLORIDAATLANTIC UNIVERSITYFACULTY SENATE CONSTITUTION AND BYLAWS

The Florida Atlantic University Faculty Senate Constitution and Bylaws are established by the faculty to define faculty governance of the University. In establishing them, it is recognized that authority for operation of the university is vested in the President of the University, by law and by the policies of the FAU Board of Trustees. At the same time it is recognized that faculty plays an essential role in the development of the policies and practices by which the university fulfills its academic mission. The goal of faculty governance and of these bylaws, is to maintain the respect and communication between faculty and administration that make it possible for the university to function.

### Article I. Name

The name of the organization is the University Faculty Senate (UFS).

### Article II. Purpose

The UFS is the governance body concerned with matters of general university educational and the

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Section C. Ex Officio Members

The following individuals shall automatically become members of the UFS at the first fall meeting if they do not hold an elected seat on the UFS:

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The Academic Freedom and Due Process Committee shall consist of one faculty member from each college, one member from the Library, and one non-voting member from the University Administration. The method of selection of the college member shall be determined by the individual college. If a regular Committee member from a college is unable to attend a meeting, the member may designate a proxy. The Committee shall elect its chair from among the college members.

#### Meetings

The Committee shall meet as often as necessary to complete its business.

#### 4. Diversity, Equity, and Inclusion Committee

##### Responsibilities

The committee shall review University policies and practices as they pertain to an inclusive and equitable institutional climate for all faculty, recommending modifications and improvements before the University Faculty Senate (UFS). The committee shall identify annual goals and objectives at the beginning of each academic year and present an annual report of its activities to the UFS.

##### Membership

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The committee shall comprise nine (9) members and will aim to be representative of the entire faculty body in term 3.9 (a) 4.1 0.013 o) 6.9 ( 6 (l)-(ov)-33.9 (al 41 081 Td .3 (qu)-6.4 ( a)3 (u,))2.2 (s (c)1.3 ( y)4.1a0.4 (i)k,U)3.5 (F).8 (lt)6.7

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#### Meetings

The Committee shall meet as often as necessary to complete its business.

#### 8. Promotion and Tenure Committee (P & T)

##### Responsibilities

The P & T Committee shall consider all recommendations for persons seeking to be awarded faculty tenure and/or promotion at Florida Atlantic University and advise the University Provost accordingly. It shall recommend to the UFSC general policies, procedures and criteria affecting the promotion and tenure process.

##### Membership

The P & T Committee shall consist of a tenured faculty member from each college. The method of selection of the college members shall be determined by the individual colleges. The Committee shall elect its c

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University-wide policy concerning undergraduate programs including but not limited to:

- General education requirements
- The lower-division core
- University-wide writing programs
- University-wide honors programs
- Grading, attendance, and related academic policies

Committee action shall be communicated in writing to the college or other unit initiating the proposal. If disapproval is recommended, the specific grounds for action shall be included in the report. Recommendations of the Committee shall be forwarded to the UFS for review and appropriate action. A report of the UFS action shall be sent to the Office of Academic Affairs.

Membership

The UPC shall consist of one faculty member from each college offering undergraduate courses. In addition, three nonvoting members shall represent the Office of the Registrar, the Office of Admissions, and the Library. The method of selection of the college members shall be determined by the individual college. If a regular Committee member from a college is unable to attend a meeting, the college may designate a proxy. The Committee shall elect its chair from among the college members.

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Section B. Special Committees

The UFSC or its President may establish Special Committees for any purpose it deems appropriate. Such Committees will be dissolved following the last regular meeting each academic year unless established with fixed terms.

Section C. Election of Committee Members

Members of the Steering Committee and Academic Planning and Budget Committee shall be elected at the penultimate regular meeting (typically March) of each academic year from a slate of nominees prepared by the Administrative Assistant with additional nominees from the floor, if any. The official results of the vote shall be officially announced at the final meeting of academic year. In contested elections, the vote shall be by electronic ballot and election shall be by a plurality of votes cast.

Section D. Filling Committee Vacancies

Vacancies on committees shall be filled as quickly as possible following the same procedure originally used to fill the position. Replacements on the Steering Committee and Academic Planning and Budget Committee shall serve for the remainder of the vacated term.

Article VII. Campus Faculty Senates: Article of Tw OteStmm-6.016 Tc 0.016 Tw

## Article IX. Support

### Section A. Administrative Support

The University shall provide adequate support for the operation of the UF Administrative support will include:

- Fifty (50) percent release time for the President and twenty-five (25) percent for the President Elect/Past-President of the UF during the academic year, and a one course release for each during the summer
- Sufficient administrative support for UF operation and record-keeping
- Travel funds for Advisory Council of Faculty Senate activities and duties
- Expenses incurred by the President for FAU Board of Trustees or FAU Foundation Board activities
- Office supplies and relevant equipment

## Article X. Parliamentary Authority

### Section A. Parliamentary Authority

The UF and its committees shall operate according to the latest edition of Robert's Rules of Order, Newly Revised

## Article XI. Amendments

### Section A. Proposal of Amendments

Amendments may be proposed by either of the following methods.

#### 1. Faculty Petition

An amendment to the Florida Atlantic University Faculty Senate Constitution and Bylaws may be proposed by a petition signed by ten percent of the faculty members of Florida Atlantic University presented to the President of the UF for adoption.

#### 2. UFSAction

An amendment to the Florida Atlantic University Faculty Senate Constitution and Bylaws may be proposed by a Special Bylaws Committee appointed by the President of the UF or the Steering Committee. Either committee shall review the need for amendment, and, if appropriate, draft a proposal to be presented for adoption.

### Section B. Adoption of Amendments

Amendments to the Florida Atlantic University Faculty Senate Constitution and Bylaws may be adopted by either of the following methods.

#### 1. By Vote of Florida Atlantic University Faculty

Amendments to this Constitution and Bylaws shall become effective upon approval by a majority vote of the UF faculty by ballot, provided that the UF has placed the amendment on its agenda for consideration at a regular meeting and has invited all faculty through two weeks advance notice to attend the meeting of the UF to participate in the discussion.

