



Academic
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MEMORANDUM

DATE: February 20, 2017

TO: Deans and Faculty

FROM: Dr. Gary Perry
Provost and Vice President

SUBJECT: Undergraduate Courses & Graduate Degree Coursework

The Southern Association of Colleges and Schools Commission on Colleges states: "The institution's degree programs are normally offered in academic disciplines and/or undergraduate programs. (Post-baccalaureate program only)"

In accordance with the Commission's standards, the following course levels are designated as follows:

- Undergraduate courses are designated at the 1000, 2000, 3000, and 4000 levels;
- Graduate courses are designated at the 5000, 6000, 7000, and 8000 levels.

As such, all coursework required to complete a post-baccalaureate program of study must be at the 5000 or higher level. To be compliant with the SACSCOC five-year program curriculum standards.

Furthermore, Title IV financial aid can only be awarded for classes that meet the accreditation requirements.

Thanks for your cooperation.