

MEMORANDUM

DATE: August 17, 2015

TO: Deans, Department Chairpersons, and School Directors

FROM: Gary Perry, Director and
Vice President for Academic Affairs



SUBJECT: Supervision of Academic

Florida Atlantic University is committed to the highest standards of academic responsibility and the expectations of ethical conduct of its faculty that are articulated in the Faculty Handbook, the Guidelines on Conflicts of Interest, the University Regulation 3.011 University Code of Ethics, and the Florida Code of Ethics for Public Officers and Employees. This memorandum is an articulation of those principles in regard to

No faculty member may assign a grade to a relative of a student in any way a relative who is a student at the university.

1. Supervise a relative as part of a Directed Independent Student Study instruction.
2. Serve as a member of a relative's honor thesis, master thesis, or doctoral dissertation supervision or exam committee.
3. Participate in an individual or committee decision (i.e., nomination for award, honor or awards, recommendation for fellowships or university positions, or a grade course) involving a relative where there might exist a conflict of interest.

In situations where a student is planning to take a course from a relative, the supervisor must approve the enrollment and a written plan for grading (i.e., grading by a disinterested party). The supervisor may also suggest other course options for the student in regard to fulfilling degree requirements.

