

MEMORANDUM

DATE: August 21, 2015
TO: Deans, University Libraries
FROM: Gen. Perry Provest and
Vice President for Academic Affairs



SUBJECT: Emeritus Status

The title of Librarian Emeritus shall be conferred on librarians who have a long term history of meritorious service to the University and have a significant record in professional performance, research and scholarship. The conferring of this title is considered an honor and will be automatically conferred on all retiring librarians.

Eligibility

1. The candidate must be retired from Florida Atlantic University; librarians who select to enter the State Retirement Plan upon completion of these requirements.
2. The candidate must have held an appointment at the rank of Librarian to meet the University's standards of performance in all areas expected at this rank.
3. At the time of retirement, the candidate shall have a minimum ten (10) years of active full-time professional library service, with a minimum of ten (10) years at Florida Atlantic University. Periods of leave (e.g., sabbatical, parental leave, administrative leave), will be applied consistent with the FAU Libraries' policies.
4. The decision whether or not to award emeritus status shall be based primarily on the candidate's record of demonstrated achievement to the FAU Libraries and the University in the three areas: (1) librarianship, (2) service, and (3) research and professional endeavor.

Procedure

1. Nominations may be made in writing either by a professional colleague within the FAU Libraries or by the candidate and the candidate's supervisor. The candidate's supervisor and chair shall determine the nominations to the Emeritus Committee.
2. The candidate is responsible to consent with the nominator to support the award according to the eligibility criteria. The candidate will provide an up-to-date curriculum vitae.

