Materials and Supplies Fees Summary Sheet
(Attach worksheet for each course)

College: _____

Requested by: _____

Date: _____

Department Chair Approval: _____

Dean Approval: _____
(Dean/Department Chair/or Representative)

Course	Estimated Annual Enrollment	Total Annual Material & Supplies Cost	Cost per Student Enrolled	Cost Assigned (Leave Blank)

Return completed forms to Office of the Provost, AD-10 309

Materials and Supplies Fees Worksheet

College:

Department:

Date of Request

Course Number:

Course Name:

Expected enrollment:

Itemized List of Materials	Cost
Total Cost	
Total Cost per Student (total cost/expected enrollment)	

The 2012 Florida Statutes, 1009.24 (14) (i) : Materials and supplies fees to offset the cost of materials or supplies that are consumed in the course of the student's instructional activities, excluding the cost of equipment replacement, repairs, and maintenance.

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